



## **Minutes of the Kelbrook & Sough Neighbourhood Plan Steering Group**

Meeting no 26

Date and time: 21 January 2021 at 17.00.

Venue: Zoom Conference call

Attendees:

Debbie Richardson (Chair), Garry Wilson, Christine Wheatley, Alan Wheatley, Audrey Wilson, Eddy Taylor

Apologies

Matthew Kennedy, Paul Maskell, Isabel Wood, Andrew Oliver, Val Kimberley

- 26.1 The previous minutes were approved. Proposed by G Wilson and seconded by A Wheatley.
- 26.2 Actions from Minutes – see separate document on updated actions
- 26.3 DR and ET had a meeting with Matthew Kennedy and John Halton, Pendle Planning to introduce ET, review the revised Housing Needs Analysis undertaken by Pendle Council and discussion on potential sites for housing. The current number of houses for Kelbrook and Sough is 64 over 5 years however, the numbers may be revised following a meeting on 21<sup>st</sup> January and further changes to the HNA algorithm by central government. The discussion included the potential sites proposed by Pendle Council although these can be amended through the Neighbourhood Plan and with further discussion if a suitable site that meets the housing target can be identified.
- 26.4 A further discussion about Kelbrook and Sough's definition as a rural service centre. From our numerous and recent consultations, sustainability for Kelbrook and Sough as services and employment is low. ACTION 26.1 DR to send ET the sustainability study done by the group.
- 26.5 ET brought the group up to date on his work so far. He has visited the area, seen all the potential sites that have been assessed and is becoming more familiar with the geography of the area and took lots of photographs. He has reviewed the scoring system and the work done by the group as part of the methodology for site allocation. There is more work to do to define the methodology used to assess the sites that are proposed in the plan.
- 26.6 ET will start work on the Character Assessment of the village and will use some of the photographs taken. It will be acceptable to separate the Parish into geographic areas. ET has recommended that a separate document be added to the Neighbourhood Plan describing the characteristics of the village. ACTION 26.2 ET to liaise with DR to agree how to move the Character Assessment forward
- 26.7 The Technical Support for the Housing Needs Analysis is being done by Aecom. They are hoping to have a first draft at the end Jan 2021 or early Feb.
- 26.8 As the village hall is still closed due to Covid, the Steering Group agreed to continue to use Zoom for meetings. DR will continue to send the links prior to each meeting. The earlier meeting time of 5pm was preferable to all, therefore a new meeting time has been agreed.
- 26.9 There being no other business, the meeting was closed at 5.50pm.

Next Meeting – Wednesday 17th February at 5.00pm using Zoom.

A Wilson, Secretary